

SubFinder Pro Substitute Registry Profile Form For TST BOCES

For Office Use Only

From Dist: _____ Auth: _____

Date BOE Appvd: _____

GRADE LEVEL: ELEM. MID. HIGH

OTHER: _____

This information used solely for the purposes of The TST BOCES substitute calling service.

District to verify and initial sub area prior to returning to TST BOCES

Directions:

1. Substitute to complete this form and other new sub hire paperwork and *return to the School District.*
2. School District to process and distribute forms as necessary (return this completed form to TST BOCES).

THIS FORM MUST BE INCLUDED IN YOUR APPLICATION PACKET TO ALL DISTRICTS

Personal Information

Last Name:	First Name:	MI:
Home Street Address:		PO Box:
City:	State:	Zip:
Home Phone: ()	Alternate Phone: ()	E-Mail Address:

Do you have a college degree? Yes No

If Yes, Type of Degree & Subject area: _____

Do you hold teaching certification? Yes No ***If yes, which State(s):*** _____

Certification Area(s): _____

Date(s) of expiration: _____

Please circle all positions you do NOT want to sub in:

Pre-K * Kindergarten * Grades 1-3 * Grades 4-6 * Middle * High School
 Art – Bilingual – Business - Comp. Tech – ESL – ELA - Family/Consumer Science - Foreign Language - GED Health -
 Hearing Impaired – Librarian – Math – Music - Nurse/Health Care – PE - PRE-K – Reading - Science
 Social Studies - Spec. Ed. – Speech - Visually Impaired.

TST BOCES CAREER AND TECH. SUB POSITIONS ONLY (Must be approved to sub at TST BOCES)

Career/Tech - Career Exploration - Cert. Nurse Assistant - Construction Tech. - Cosmetology
 Environmental Science - Animal Science – Autobody – AutoTech – Carpentry - Culinary Arts - Digital Media
 Early Childhood - Heavy Equipment - New Visions Health Science - New Visions Life Science - Personal/Food Serv.
 Welding

Circle days when you are NOT able to sub

Mon. Tues. Wed. Thurs. Fri

School District(s) in the TST BOCES ***you are*** Board Approved in:

Candor Dryden Groton Ithaca Lansing TST BOCES SMITH
 Newfield S. Seneca Trumansburg CAREER& TECH ALTERNATIVE ED

School District to return completed form to:

SubFinder Pro Coordinator
 TST BOCES, 555 Warren Rd., Ithaca, NY 14850
 607-257-1555 (x 1059)

06/15

For TST BOCES office use only

Assigned Substitute ID #: _____