Confirmed Cases in Our Schools
What happens when an in-person student or staff member tests positive for COVID-19?

1. Student or staff member tests positive for COVID-19.

2. District and building leaders are notified and determine whether the school or a class must transition to distance learning based on in-school contacts and when the test occurred.

3. Were there in-school contacts within 48 hours of when the individual was tested?

   - YES: District and building leaders determine whether anyone must be sent home immediately to begin distance learning.
   - NO: In-person/hybrid learning may continue. The case is reported on the NYS COVID-19 School Report Card Dashboard.

4. A letter is sent to school staff (via email) and families (via email and robocall) about the positive case and transition to full distance learning. An announcement is posted on the district website.

5. District and building leaders generate a list of in-school contacts to assist the local health department with contact tracing.

6. School staff follow up with students and families regarding learning, meals, and materials (if necessary). The positive case is reported on the NYS COVID-19 School Report Card Dashboard.

7. When can in-person/hybrid learning resume?

   - Once the health department has reached all contacts and there is enough staff to safely staff the building, student/staff not in quarantine may return to in-person/hybrid learning.

For more information on COVID-19 testing and contact tracing, visit ithacacityschools.org/covid