

This winter, the ICSD Athletic Department piloted Family ID, a secure, electronic registration for student activities and programs. Beginning with our spring sports season (March 5 – June 9), we will now be using Family ID to register students for all sports at the Modified, JV, and Varsity level.

IF YOU'VE ALREADY USED FAMILYID:

You may use the information you previously saved with FamilyID to save time with future registrations. Please use the following steps:

- 1) Click on the Current Season registration form on your school's FamilyID Landing page. [Ithaca's Landing Page](#)
- 2) Login using the e-mail address and password you previously created.
- 3) Choose the sport.
- 4) Click on "Add Participant Below or Click to Select" and pick your child's name.
- 5) Update health and demographic information, if necessary.
- 6) Sign-off on seasonal agreements.
- 7) Save and Submit

IF THIS IS YOUR FIRST TIME USING FAMILYID:

INFORMATION NEEDED TO REGISTER:

It will be helpful to have the following information handy to allow for accurate completion of your online registration.

- **Proof of current physical exam done within 12 months prior to the start of the practice.**

REGISTRATION PROCESS:

A parent/guardian should register by clicking on this link:

[Ithaca's Landing Page](#)

Follow these steps:

1. To find your program, click on the link provided by the Organization above and select the registration form under the word **Programs**.
2. Next click on the green **Register Now** button and scroll, if necessary, to the **Create Account/Log In** green buttons. If this is your first time using FamilyID, click **Create Account**. Click **Log In**, if you already have a FamilyID account.
3. **Create** your secure FamilyID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select **I Agree** to the FamilyID Terms of Service. Click **Create Account**.
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).
5. Click on the link in your activation E-mail, which will log you in to FamilyID.com
6. Once in the registration form, complete the information requested. All fields with a red* are required to have an answer.
7. Click the **Continue** button when your form is complete.
8. Review your registration summary.
9. Click the green **Submit** button. After selecting 'Submit', the registration will be complete. You will receive a completion email from FamilyID confirming your registration.

SUPPORT:

- **If you need assistance with registration, contact FamilyID at: support@familyid.com or **888-800-5583 x1**.**
- **Support is available 7 days per week and messages will be returned promptly.**